

# **Yick Shun Electronic Toys Manufactory Ltd**

## **億順電子玩具製造廠有限公司**

**Job Title: Management Trainee**

**Work Location: Kwun Tong**

**Starting Salary: \$9,000 per month**

### **Requirement:**

- Territory Graduate is a must (outstanding qualification is preferable)
- Demonstrate leadership capabilities, preferably has experience in leadership positions in previous school activities, internship or work place
- Fluent spoken & written in English, Cantonese & Mandarin
- Excellent communication and social interaction skills
- Proactive, energetic and willing to take up new challenges
- Initiate and drive to succeed, and seeking a long-term career opportunity
- Good knowledge in MS office
- Immediate Available is highly preferable

### **Responsibilities:**

- To responsible for the suppliers sourcing
- To handle the product development and operational issues which include samples arrangement, production scheduling, delivery arrangement etc
- To coordinate with internal departments such as sales team, design team, engineering team, production team, quality team, logistic team to ensure the smooth shipment
- To prepare weekly and monthly reports to Licensor
- To provide support in ad hoc projects as assigned

**If you are interested, please contact Ms Priscilla Hui (Sales Director) at 2897-7393 or by [recruit@yickshun.com.hk](mailto:recruit@yickshun.com.hk)**

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